# SCOPE �

**01 |** General description

Describe briefly the case and your role:

What is going well?

What are some challenges

**02** | Goals

### **Organization**

Why is the project important to the organization?

#### **Project**

- What is non-negotionable?
- What are important milestones?
- What end-result should be on the table?
- What is 'out of scope'?

#### **Stakeholders**

What's on their agenda?

#### Personal

What are your own goals and drivers? What's in it for you?

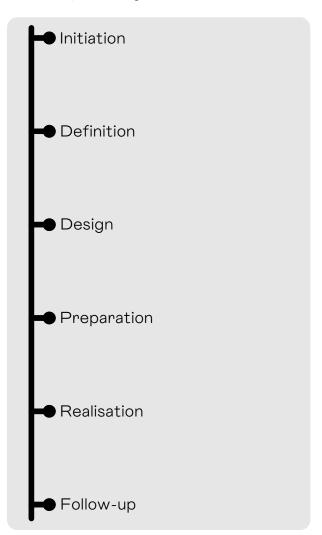






# **SCOPE**

### **03** | Project stages



Indicate the stage you are in right now

What steps have already been taken?

Which ones are still on the table?

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